

March 9, 2010
Draft Meeting Minutes
Beaver Meadow Golf Advisory Committee

Members Present:

Chris Mulleavey, Chair
Betty Hoadley
Roger Jobin
Jennifer Kretovic
Fran Hunt
Bob Vachon
Mark Coen
Bernard "Sid" Chase
David Gill

Members Absent:

Dick Holden
Ed Deshaies
David Croft
Jim Marshall

Others Attending:

Phil Bilodeau
Chris Jacques

A call to Order

5 Minutes of Public Input

None

Chris asks if there is a motion to approve the Draft minutes from the February 2, 2010 meeting or any questions about the minutes

Jennifer moves approval of the minutes from the February 2, 2010 Meeting.

Mark seconds the motion.

Motion Carries 6-0

Expired Terms

It has come to the attention of the Chair that several members' terms have expired and more will expire in May 2010. In addition Matt Upton has resigned due to other commitments and Mike DellaIocano has been reassigned to other Committees since being elected to City Council.

Sid adds that he has spoken to the City Clerk and she has discussed the situation with the Mayor.

Chris asks what the process is to replace and reappoint Members to the Committee.

Phil advises the Committee to send a letter to the Mayor.

Chris polls the group as to their intentions and wishes regarding Committee membership. Most would stay if asked or be willing to step down if that is the Mayor's wish. The main concern especially from the long term members is continuity. When the Committee was expanded several years ago, terms were staggered so there was a mix of existing and new members. Now it seems all the terms will have expired at the same time again.

Chris will send a letter to the Mayor requesting appointments and reappointments to the Committee.

Jennifer remembers the Mayor having many people interested in serving on the Committee.

5 Year needs and Improvement Plan

Sid shares a compilation of the ideas sent to Chris.

Compilation of 5 Year Needs and Improvements Ideas

Find Alternative Funding for Capital Projects

Project	Year	\$\$	Comment
Capital			
Engineer and Design 9 Green	CIP FY14	\$10,000	
Combine 2&9 Ponds for Skating, Rebuild Green	CIP FY15	\$100,000	Green only Impact Fees to fund Site Work Reorient Cart Path to left side, Real Estate?
Cart Paths	CIP FY13	\$10,000	Bond and Complete Necessary Work?
Continue to Improve Paths by use of ReClaim and Stone Dust			Yearly
Pump and Irrigation Upgrades	CIP FY11 & FY12		
Drainage and Irrigation Improvements as needed	CIP FY11 & FY12		
Improvements to 14th Hole, Tee, Drainage, Culverts	CIP FY11 & FY12		
Rebuild 4 Green			
New 12 Green Beyond Brook			
Saddle Cut 18 Fairway			
Grind and repave parking lot			
New HVAC Zone for Pro Shop			As Part of City-Wide Energy Study

Operating/PCR

Drainage 2 Apron			Part of 2&9 Construction
Drainage 10th and 16th Hole			Spring Summer 2010
Tees, Expand to Accommodate 4 sets of Tees	\$5000		
Forward Tees 5, 10, 16	Each		Could Bundle for \$10,000 Capital Project
			5 Mentioned Several Times, Change Fairway Cut?
			Improve Forward Tees Over time
Raise 17 tee			
Expand and Level 2 Tee			
Tent for Patio			
Bunker Left on 4 Fairway	\$3,500		Part of Kitchen Upgrades FY11? Pepsi Contract?
More Trees left on 4			Drainage???
Improve Forward Tee Amenities Ballwashers etc.			Ongoing
General Cleaning of Woods around Greens and Tees			Ongoing
Improved Plantings at Tee Boxes			Ongoing
Hide 15 Dump	Spring 2010		1st Tee in Spring 2010, then ongoing
			Under Investigation,

Maintenance Building

Expand Heated Area of Shop	CIP FY12		
Convert to Natural Gas Heat			As Part of City-Wide Energy Study
Install Energy Improvement Lighting			As Part of City-Wide Energy Study
Paint Exterior	Spring		Adult Diversion to Provide Labor
Paint Interior	FY12		
Upgrade Doors	PCR FY11		FY12

Discussion

Roger asks why the Improvement to 2 and 9 Ponds is so far out (FY15). The golf course cannot support the project on its own but there are some Impact Fees targeted to improve the ponds for ice skating. There is also the possibility of Land, Water Conservation Fund Grant dollars being available. The skating project will have to compete with other projects in the City and will require matching funds, the Impact Fee dollars. If these two sources of funding materialize the project would move forward.

Roger feels the Pond project would have a great impact on public perception of the Golf Course.

Mark asks what do we do with the list; publish it to show the Committee is forward looking?

Some express the need for caution to not promise too much.

It is suggested that a page be added to the upcoming Policy and Procedure Manual containing a list of projects or goals for the season.

Old Business

Gifting

David says Legal is reviewing the opportunities building a Foundation to accept gifts for the Parks. Others who might use the same model are Human Services, Arena and Golf.

Non Cash gifts are discussed. David has a draft Policy that covers items such as Equipment, Gazebos etc.

New Business

Franklin Park

Mark discusses his visit to Franklin Park in Massachusetts and reports a great improvement in conditions and revenue since the MDC took management of the golf course back from a private company. Their business model avoids discounting and investing to improve conditions in order to attract business. The purpose of his visit was to propose a “tour” of the oldest golf course s in each New England state. He will continue to work on that.

The International at Concord

Phil has been in contact with Ken Robison of Northeast Delta Dental in order to finalize a contract to hold the Event at Beaver Meadow.

Alex Moore, Tournament Director for the Lufkin Group has contacted Phil to set up a meeting to go over operations.

NEDD has signed a contract with the LPGA to run a Duramed FUTURES Tour event in Concord the week of July 19th to 25th.

Storm Damage

Sid reports that while the damage from the late February storm is significant it could have been worse. No features, Greens, Tees etc were damaged. Staff has begun clean up.

Depending on weather and clean up there is chance the course could be open the first week of April.

Chris asks if there is a motion to adjourn.
Jennifer so Moves.
Mark Seconds,
Motion Carries. Acclaim

When setting the date for the next meeting it is decided to go back to the second Thursday of each month for ease of planning.

Meeting is set for April 8, 2010
7:30 AM
Beaver Meadow Clubhouse

Agenda:

Public Input
Approval of Minutes
Old Business

Meeting Adjourned.